



REC SUMMER CAMP PARENT GUIDE

Welcome to REC Summer Camp with the Town of Farmington Community and Recreational Services Department! Our department takes pride in providing valuable service to you and your children. Our goal is to provide youth of the community with a safe, exciting, fun and memorable summer camp experience. We provide well-trained staff that are passionate, responsible, energetic and responsive. They work with a high level of integrity and build positive relationships with youth of all ages. Please read all enclosed materials carefully. We encourage you to contact department staff with any questions or concerns. Thank you for choosing REC Summer Camp!

MISSION STATEMENT

The Community and Recreational Services Department continues its mission to manage resources, provide wholesome programming and coordinate opportunities to achieve creative solutions for a healthy community.

CAMP DATES AND HOURS OF OPERATION

Week 1: June 19 – June 23
Week 2: June 26 – June 30
Week 3: July 5 – July 7 (No Camp Monday & Tuesday, July 3 - 4)
Week 4: July 10 – July 14
Week 5: July 17 – July 21
Week 6: July 24 – July 28
Week 7: July 31 – August 4
Week 8: August 7 – August 11

Daily Camp Operating Hours: 8:00 a.m. – 3:30 p.m.
Extended Care (Pre-registration only): 3:30 – 5:00 p.m.

Campers shall be dropped off no earlier than 8:00 a.m. and picked up no later than 3:30 p.m. Afternoon pick-up may begin as early as 3:00 p.m. Those registered for Extended Care should be picked up no later than 5:00 p.m.

CAMP FACILITIES

REC Summer Camp is held at Irving A. Robbins Middle School, 20 Wolf Pit Road in Farmington, CT. Outdoor areas used include athletic field space, activity black top areas, tennis courts, and the playground and field area at East Farms School. REC Summer Camp has indoor access at Irving A. Robbins Middle School which includes the gymnasium, classrooms, cafeteria and restrooms.

MAILING ADDRESS
Community & Recreational Services
1 Monteith Drive
Farmington, CT 06032
Phone: 860.675.2540
www.farmington-ct.org

SATELLITE OFFICE
Farmington Recreation
1 Depot Place
Unionville, CT 06085
Phone: 860.675.2540
www.farmington-ct.org



REGISTRATION

The REC Summer Camp registration deadline for each week of camp is the Friday prior at noon or until each week has reached its maximum enrollment number. Registrations are accepted online at farmingtonct.myrec.com.

DROP OFF AND PICK UP PROCEDURES

All campers must be escorted to the check in area and signed in and signed out of camp by a parent or guardian. Specific parking and check in instructions will be provided prior to each week of camp.

The check-out process will mirror the check-in process. Parents/Guardians are asked to park accordingly, line up and inform camp staff of their camper's name. Parents/Guardians must physically sign the camper out for the day. Campers will not be allowed to leave camp without a parent or guardian. **Proper identification may be requested prior to release of children.** Please notify the Summer Camp Director of any changes regarding pick-up or drop-off of your child at 860.384.1384.

Due to staff to camper ratio requirements, Farmington Recreation has a zero-tolerance policy for late pick-ups. If you are late to pick up your child and we have not heard from you, we will make every effort to get in contact with you. If more than 20 minutes have passed and we still have not heard from you, we will contact the Farmington Police Department. The first occurrence will be addressed through a verbal warning and written documentation. The second and any additional occurrences will be subject to a \$29.00 fee (per occurrence).

ADDITIONAL INFORMATION

Campers will be divided into age-appropriate groups. Each group will be staffed with counselors to facilitate daily camp activities and operations.

Scheduled field trips may not allow for late arrival to or early pick-up from camp. Field trip departure and return times will be communicated to families via email in advance. Scheduled field trips may be cancelled due to inclement weather.

Transportation is not provided to and from the camp facility and home. Transportation is provided to and from field trip destinations only. If a child will be walking or riding a bike to and from camp, please notify the Recreation Office at 860.675.2540 at the beginning of each week the child will be attending camp.

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WHAT TO BRING TO CAMP

1. Comfortable clothes and sneakers (Open-toed shoes, flip-flops and sandals are prohibited)
2. Water (REQUIRED! Camp is held outdoors, so plenty of water is a must!)
3. Lunch, snack and drink (No refrigeration available; Please pack in a lunch box with a cooler if needed)
4. Spray Sunscreen
5. Bathing suit, towel, water shoes (When specified)

WHAT NOT TO BRING TO CAMP

1. Valuables/Personal belongings: Farmington Recreation is not responsible for your child's valuables and personal belongings
2. Balls, playing cards, jewelry, video games, sharp objects, inappropriate material, etc.

CAMPER BEHAVIOR MANAGEMENT AND EXPECTATIONS

Our goal is to provide youth of the community with a safe, exciting, fun and memorable summer camp experience for all! There are several physical and social behavioral expectations we expect campers to always honor:

1. Respect themselves, other campers, staff members and the facilities we use
2. Treat others the way you want to be treated
3. Communicate all problems, issues and concerns to staff members
4. Observe and obey all camp rules to ensure the safety and well-being of themselves and others
5. Exhibit a positive attitude, kindness, helpfulness and good sportsmanship at all times
6. Have FUN!

If bad behavior is observed by a staff member, the situation will be verbally addressed with the child. If the camper does not respond or if the bad behavior is observed again, the camper will be placed in time-out. The incident will be recorded by a staff member in the camp behavior log, the Summer Camp Director will be notified, and the parent or guardian will be notified of the situation that day. If a child is placed in time-out three or more times throughout a day, the child may not be permitted to attend camp the next day. Farmington Recreation may dismiss any program participant for inappropriate, disrespectful, or dangerous behavior at any time. No refunds will be given for days off due to bad behavior.

STAFF EXPECTATIONS

The number one priority of REC Summer Camp Staff is to ensure the safety of all campers. Staff are responsible for facilitating games and activities in a fun, safe manner. Our staff are friendly, enthusiastic, and work hard to ensure a positive experience for campers. Each staff member displays respect for others and works with high levels of integrity. We take pride in our staff's creative approaches to programming, high levels of attentiveness and abilities to connect with campers. All camp staff are CPR and First Aid trained.

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MORE IMPORTANT INFORMATION...

Please notify the Summer Camp Director of any illness or transmittable diseases your child may have contracted (pink eye, head lice, chicken pox, etc.). Campers' personal identity and private information will be kept confidential, however other campers' families must be made aware of any of the above situations.

Parents/guardians will be asked to pick up their child in the event of: vomiting, diarrhea, a temperature of 100 degrees or higher, serious cough, signs of any transmittable diseases (pink eye, head lice, chicken pox, etc.) or severe rashes.

REC Summer Camp Staff are not permitted to administer medication of any kind, including but not limited to diabetic medication or over-the-counter prescription medication or non-prescription medication.

REC Summer Camp Staff are CPR and First Aid trained and will use these skills and tools as needed. In the event of a serious injury, 911 will be called, first aid will be administered, and parents will be contacted immediately.

PUBLIC HEALTH PROTOCOL (Subject to Change)

PUBLIC HEALTH PROTOCOL (Subject to Change) Effective Tuesday, March 1, 2022, Farmington Recreation will not require employees, vendors, program participants, volunteers, and spectators to wear masks inside town owned facilities.

CONTACT INFORMATION

If you have any questions or concerns, you may contact the following individuals:

Ryan Deneen
Recreation Program Assistant
860.675.2540.
deneenr@farmington-ct.org

Geoffrey Porter
Recreation Supervisor
860.675.2540.
porterg@farmington-ct.org

We look forward to providing an extremely fun, safe and exciting summer camp experience to your child!

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