

The background of the entire page is a photograph of a golf course. In the foreground, there is a green fairway with long shadows cast across it. In the middle ground, a few people are visible on the grass. The background is filled with a dense line of trees showing vibrant autumn colors in shades of red, orange, and yellow. The sky is a pale blue.

The Pavilion **at** **Westwoods Golf Course**

**14 Westwoods Drive
Farmington, CT 06032**

**Recreation Office: 860-675-2540
ProShop: 860-675-2548
Carol's Lunchbox: 860-515-7113**

Table of Contents



Thank you for considering The Pavilion at Westwoods Golf Course for your upcoming event! Located in the beautiful town of Farmington, Connecticut, our Pavilion offers a picturesque setting surrounded by the lush greens of Westwoods Golf Course. Whether you're planning a family gathering, corporate event, or celebration, you and your guests will enjoy breathtaking views, beautifully manicured fairways, and the serenity of nature. As the day winds down, take in the spectacular sunsets that paint the sky, creating the perfect backdrop for unforgettable memories.



- 1. Pavilion Details**
- 2. Policies & Procedures**
- 3. Package Options**
- 4. Frequently Asked Questions**
- 5. Rental Form**

Purpose

The Pavilion at Westwoods Golf Course is designed to provide a welcoming space for community members to enjoy leisure activities. To ensure fair and equitable access for all, certain policies are in place to maintain proper use and oversight of the facility.

Policies and Procedures:

- Registered users of the Pavilion must be in attendance at the event and agree to abide by and enforce all rules and regulations in effect to insure proper safety, sanitation, and the protection of Town property and my guests. Furthermore all registered users will be responsible for the control and supervision of people at the event and for any damage to Town property that results from use.
- Pavilion rentals for a period of up to six hours as agreed upon with the Town of Farmington.
- Registered users may drive up to the Pavilion to unload vehicles, but parking is not allowed except in the designated parking areas.
- Staples, pins, nails or other such items are not permitted for use in the picnic tables or Pavilion structure. Open fires or grills are not permitted.
- Pets, overnight parking, gambling, outside alcohol or adult entertainment of any kind is not allowed on Town property. Alcohol may be purchased at Carol's Lunchbox.
- Town property shall not be used by any individual or group for their personal profit. The collection of admissions fees or requesting of donations in conjunction with the use of Town buildings is prohibited unless approved in advance by the Town.
- Transferring or reassigning of permits is strictly prohibited.
- Following the use of the facility, it is the registered user's responsibility to restore the facility to its original setup and to clean up after the event. This includes the removal of any recyclable materials and placing tables back in their original positions. Failure to comply with the restoration of the facility will result in my paying maintenance fees to the Town of Farmington.
- Conditions, maintenance schedules, and the number of hours of available usage will determine availability.

The Town of Farmington reserves the right to restrict, refuse, or cancel the use of the Pavilion for the following reasons:

1. The Pavilion is closed for maintenance and repairs, closed due to overuse, or closed due to limited town resources.
2. Requested use is inappropriate and/or may damage the Pavilion.
3. Other instances as deemed necessary.
4. Rentals from the previous year must submit a completed request form by March 31st in order to secure a guaranteed rental for 2025. Beginning April 1st, priority will be based on a first come, first served basis. Requests made less than seven days in advance may not be approved.
5. An invoice will be processed indicating a due date for the rental fee.
6. Those who have secured the Pavilion are required to inform the Town of Farmington if they are not using the dates/times that has been reserved.
7. Those who have secured the Pavilion are responsible for following the Town of Farmington ordinances.

PACKAGE OPTIONS

Pavilion Rental Only—\$300
(up to 6 hours including set-up and breakdown)

RED TEES

\$250+ \$21.95pp + tax

Variety of Wraps (Choose 3)

- Turkey, lettuce, tomato, cranberry jam, mayo & bacon
- Ham, lettuce, tomato, swiss, mayo
- Tuna, Celery, red onion, black olive
- Buffalo chicken, lettuce, tomato, gorgonzola bleu cheese dressing
- Grilled Chicken, lettuce, tomato, honey chipotle aioli
- Veggies, lettuce, tomato, bell pepper hummus, goat cheese, pickled vegetables.

Garden Salad & Potato Salad

Basket of Chips

Assorted Sodas

Disposable plates & Silverware

Add cookie platter for additional \$1.50 pp

WHITE TEES

\$250+ \$24pp + tax

Garden Salad or Caesar Salad

Potato Salad

Basket of Chips

Burgers

Dogs

Sausage & Peppers

Rolls & Buns

Platter of lettuce, tomato, shaved onion, cheddar cheese, and condiments including Carol's

Hot Pepper Relish

Assorted Sodas

Disposable plates & Silverware

Add cookie platter for additional \$1.50 pp

BLUE TEES

\$250+ \$29.95pp + Tax

Garden Salad or Caesar Salad

Potato Salad or Macaroni Salad

Black bean & Corn Salad

St. Louis Ribs

Pulled Pork

BBQ Chicken Breast

Macaroni & Cheese

Bake Beans

Assorted Sodas

Disposable plates & Silverware

Add cookie platter for additional \$1.50 pp

Add 9 holes to any food package for \$15.00pp

Frequently Asked Questions

How do I book? In order to reserve The Pavilion at Westwood Golf Course, we require a completed rental agreement, copy of government-issued ID and 50% deposit at the time of booking which includes a refundable security deposit. The full rental must be paid in full 7 days prior to the event.

What does the Rental Fee include? The Rental Fee includes access to both the pavilion and use of the picnic tables. Please note, no grills are permitted.

Liquor and Outside food? All alcohol must be purchased from Carol's Lunchbox, no outside alcohol is permitted. You are permitted to bring your own food or you can purchase from Carol's Lunchbox, however no outside catering companies are permitted.

Additional entertainment & insurance? The permittee may submit a request on the rental request form for entertainment (i.e. Band, DJ, Magician, Face painter, etc.). Please note the entertainment vendor will be required to provide a certificate of insurance that meets the Town's standard insurance requirements and all entertainment must be approved prior to the event. Please note no bounce houses or inflatable of any kind are permitted.

Decoration? Decorations are permitted as long as they do not permanently alter the venue. Staples, pins, nails or other such items are not permitted for use in the picnic tables or Pavilion structure. Open fires are not permitted.

Parking Access? Onsite parking is available.

Trash Removal & Cleaning? Permittee is responsible for leaving the venue in the same condition in which it was presented upon arrival. Permittee is responsible for removal of all trash, event décor, etc. from venue at the end of the rental period and returning tables to position.

Westwoods Golf Course Pavilion Request Form

Name of Group / Affiliation: _____

Primary Contact: _____ Phone: _____

Address: _____ City: _____ Zip Code: _____

Primary Phone: _____ Email: _____

— Request —

Pavilion Rental Only (up to 6 Hours):	\$300.00
Pavilion Rental - Red Tees:	\$250.00 + \$21.95/pp
Pavilion Rental - White Tees:	\$250.00 + \$24.95/pp
Pavilion Rental - Blue Tees:	\$250.00 + \$29.95/pp
Pavilion Rental - Red Tees and Golf:	\$250.00 + \$21.95/pp + \$15.00/pp - 9 holes
Pavilion Rental - White Tees and Golf:	\$250.00 + \$24.95/pp + \$15.00/pp - 9 holes
Pavilion Rental - Blue Tees and Golf:	\$250.00 + \$29.95/pp + \$15.00/pp - 9 holes

Date Request: _____ (Option 1) Time Start: _____ (Option 1)
_____ (Option 2) _____ (Option 2)

Total Number of guests: _____ Number of guests golfing: _____

Total Fee: _____

Date Deposit paid including \$100 Security Deposit: _____

— Waiver —

As a representative of the group listed above, the group recognizes that there are risks of injury involved in participating in recreational activities. Therefore, the group does hereby release the Town of Farmington and its employees and agents from all liability with respect to an injury received by a member within the group listed above arising from such activities. The organization supervisor, president, or person whose signature appears on the Request Form assumes full responsibility for following the Town of Farmington's Pavilion Use Policies. By signing this form, I understand all statements within the Pavilion Use Policies, and I agree that the rental payment will be made on time. Payments not received by the date listed on the invoice will be subject to a 10% late fee.

Signature (Primary Contact): _____ Date: _____

Office Use Only

[] Approved [] Denied Request Number _____ Date: _____

Authorized Signature, Town of Farmington _____